

December 15, 2004

To Whom It May Concern:

It is with the greatest confidence and enthusiasm that I recommend to you the selection of Ms. Dalcione Reis for employment in your school system.

During her employment here Ms Reis has proved herself an outstanding teacher of the highest caliber. As a teacher, she exhibits enthusiasm for both the subject of Mathematics and the art of teaching. A member of the ninth grade teaching team she actively seeks advice and suggestions from team members during group lesson planning sessions while willingly providing feedback and ideas to others. While co-teaching a class with many special education students she has demonstrated the ability to work co-operatively with colleagues and has mastered many of the techniques that are particular to that style of teaching. As a teacher who works with regular education students, special education students and English language learners Ms. Reis teaches to all learning styles. She uses teaching methods that include hands on activities, cooperative learning, and higher order thinking level questioning. Technology such as overheads, laser disks, video tapes, and computers are also used where appropriate. Therefore, her teaching strategies encompass the latest pedagogy to ensure student competency and mastery of new materials.

One of Ms. Reis's greatest strengths is her ability to establish positive relationships with her students. She has a way of combining personal conversations, humor, and encouragement that make students feel special. She exhibits the strongest motivation and dedication possible in the performance of her duties. She willingly puts in hours of extra time to work with parents and students alike.

Though Ms. Reis devotes an enormous amount of time to her students she also finds time to contribute to the school community as a whole. She actively participates in all professional development activities, has volunteered to sit on several key committees, and has helped coordinate a group of math teachers that are presenting key math concept workshops to elementary teachers.

Ms. Reis is a dedicated, high energy, common sense teacher and will be an asset to any school system. As Team Leader I will miss working with her, and yet, because of her dedication to teaching, I can enthusiastically recommend her for any position. Please feel free to call me at any time (617) 394-2490 if you wish further information.

Sincerely,



Nancy Cianchetta
Team II Leader